

# Hong Kong Science Museum

## Scale of Hire Charges

(with effect from 1 April 2016)

### I. Basic Hire Charges

#### (A) Lecture Hall

(Note: \*See Scale IV)

Purpose	Services	Basic Hire Charge	Concessionary Rate <sup>^</sup>
(1) Paid admission functions or other functions considered as entertainment by the Museum (including performance of music, dance, drama, opera & revue)	(a) Not exceeding 3 hours with the services listed in Schedule A	\$1,600*	\$560
	(b) Each half hour or part thereof in excess of 3 hours	\$280	\$100
(2) Free admission functions that are not considered by the Museum as entertainment (such as meetings, lectures, conferences and school functions)	(a) Not exceeding 3 hours with the services listed in Schedule A	\$1,300*	\$460
	(b) Each half hour or part thereof in excess of 3 hours	\$230	\$80
(3) Rehearsals/ setting up/ use/ occupation of any kind without audience	(a) Each hour with the services listed in Schedule A	\$400	\$140
	(b) Each hour with the services listed in Schedule C	\$340	\$120
	(c) For the period from 10:00pm to 9:00am of the following day with the use / occupation with services listed in Schedule E (Provision of overnight service is subject to availability of staff resources and at the <u>sole</u> discretion of the Museum)	\$1,100	\$390
(4) Film shows	(a) Each screening for a period not exceeding 2½ hours with the services listed in Schedule B	\$2,700*	\$950
	(b) Each half hour or part thereof in excess of 2½ hours	\$530	\$190

#### (B) Special Exhibition Hall

(Note: \*\*See Scale IV)

Purpose	Services	Basic Hire Charge	Concessionary Rate <sup>^</sup>
(1) Exhibitions	(a) Each full day 9:00am to 8:00pm with the services listed in Schedule D (for mounting, dismantling or display of the exhibition)	\$11,600**	\$4,060
	(b) Each hour after 8:00pm (for mounting, dismantling or display of exhibition)	\$1,100	\$390
(2) Receptions or any other functions considered as appropriate by the Museum	(a) A minimum of 4 hours with the services listed in Schedule D	\$4,200**	\$1,470
	(b) Each hour or part thereof in excess of 4 hours	\$1,100	\$390

<sup>^</sup> Please see the guidelines of “Concessionary Rates for Non-profit Organizations Scheme” of Hong Kong Science Museum

## II. Service Schedules

<b>Schedule A</b>
Air-conditioning, electricity (for Hong Kong Science Museum fixtures and equipment only), the use of furniture as provided, stage equipment, electrical equipment and sound system as installed, basic ushering service where necessary (except for rehearsal without audience, setting up and occupation), service from electrical and sound technicians as necessary.
<b>Schedule B</b>
Air-conditioning, the use of film projection equipment and service from projectionists and basic ushering service.
<b>Schedule C</b>
Working light for stage, the use of furniture as provided, stage equipment as installed, and service from electrical technicians as necessary.
<b>Schedule D</b>
Air-conditioning, electricity, the use of furniture as provided.
<b>Schedule E</b>
Working light for stage, the use of furniture as provided and stage equipment as installed.

## III. Miscellaneous Charges

<b>Services (available at Lecture Hall only except for item (10))</b>	<b>Hire Charges</b>
(1) Audio recording for archival purpose (minimum 2 consecutive hours)	\$100 per hour
(2) Video recording (minimum 2 consecutive hours) (a) with fixed camera (b) with camera movement (pan/ tilt function)	\$200 per hour \$400 per hour
(3) Simultaneous Interpretation system (minimum 2 consecutive hours)	\$230 per hour
(4) Multi-media projector for non-cinematographic events (minimum 1 hour)	\$180 per half hour
(5) Wireless microphone	\$40 per set per 3-hour session and \$15 per set per additional hour
(6) Filming/ Videotaping of each function with hirer's own equipment (a) filming/ videotaping for record or archival purpose (b) telecast/ filming/ videotaping for commercial or public release	Waived <sup>#</sup> \$10,000 for the first 4 hours and \$2,500 for each subsequent hour
(7) Sales of merchandise per designated sales point per function/session	\$300 or 10% of the gross proceeds from sale of merchandise, whichever is the higher
(8) Baby grand piano per performance per day, inclusive of one tuning service	\$365
(9) Provision of sound feed (charge for each function)	\$255 per sound feed not exceeding 3 hours and \$85 per sound feed for each additional hour
(10) Sound system (minimum 2 consecutive hours; for Special Exhibition Hall)	\$195 per hour

<sup>#</sup> Written application should be submitted to the Museum with proven justifications that the filming/ videotaping is purely for record or archival purpose.

#### **IV. Charges Based on Sales**

- (1) 'Charges Based on Sales' shall mean the difference, if any, between the actual hire charges payable as specified hereunder (excluding any charges for additional hours at (A)(1)(b), (A)(4)(b), (B)(1)(b) and (B)(2)(b) of Scale I and any charges for miscellaneous services as listed in Scale III) and the basic charges as likewise specified.
- (2) The rates with an asterisk (\*) for the Lecture Hall in Scale I (A) are the basic charges only. The actual hire charges payable shall be the greater of the basic charges or 10% of the gross ticket proceeds per function.
- (3) For the purpose of calculating the gross ticket proceeds, complimentary tickets not exceeding 14 seats per function in the Lecture Hall will not be taken into account. Any quantities in excess will be regarded as tickets sold at the top price category as shown on the ticket price scale approved by the Museum.
- (4) The rates with two asterisks (\*\*) for the Special Exhibition Hall in Scale I (B) are the basic charges only. The actual charges payable shall be the basic charge or 20% of the gross ticket proceeds per function, whichever is the greater. If the function involves the sale of exhibits or more than one commercial organizer, the basic charge shall be doubled.